

Employer information			
Employer			
Address			
City		State	ZIP
PIN #	Phone		
Retirement Savings Plan contact			
Email	Phone		
Employer confirmation			
We have complied with the annual notice requirement for the 2025 plan year by informing all of our eligible employees of their right to make salary deferral contributions to the plan.			
The notice (or the equivalent) was distributed on			
Check one of the following two boxes:			
Our organization does not have any highly compensated employees for the 2025 plan year. This means that none of our employees earned over \$155,000 (exclusive of housing allowance) during the 2024 calendar year.			
Our organization has one or more highly compensated employees for the 2025 plan year. This means that these individuals earned over \$155,000 (exclusive of housing allowance) during the 2024 calendar year.			
Authorization			
Authorized employer representative name			
Signature		Date (mm/dd/yyyy)	

Complete and email this form to the Board of Pensions at memberservices@pensions.org. Questions? Call the Board at 800-PRESPLAN (800-773-7752) (TTY: 711)