



Transition-to-College Assistance Application

2020-2021 ACADEMIC YEAR

Use this form to apply for transition-to-college assistance.
Applications for the current academic year are accepted
between August 1 and June 30.

Due to current circumstances, DO NOT mail this form to the Board of Pensions.

To avoid delays in processing, email your completed form to memberservices@pensions.org. If you need assistance emailing this form, please contact the Board at 800-773-7752 (800-PRESPLAN).

Plan member			
Name		Last 4 digits of SSN	
Home address			
City		State	ZIP
Phone	Email		

Employer		
Name		PIN
City	State	ZIP

Dependent child	
Name	Date of birth (mm/dd/yyyy)
College or University	
Is this dependent child a first-year college/university freshman? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Required documents
Applications will not be processed without the following information attached.
1. A copy of plan member and spouse (if applicable) IRS Form 1040 (pages 1 and 2).
2. Proof of dependent child's enrollment as a full-time, first-year freshman at an accredited college or university. <ul style="list-style-type: none">a letter from the college or university registrar with your child's name, class (or anticipated date of graduation), and confirmation of his/her full-time student status;
Do not submit a letter of acceptance from the college or university, as it does not fulfill the required proof of enrollment.

Authorization	
I confirm that the information provided is true, correct, and complete to the best of my knowledge.	
Member's signature	Date (mm/dd/yyyy)

Complete and email this form to the Board of Pensions at memberservices@pensions.org.
Questions? Call the Board at 800-773-7752 (800-PRESPLAN)