

## Proof of Eligible Service for Retiree Medical Coverage

Complete this form and return it to the Board of Pensions *to substantiate eligibility to subscribe* for medical coverage. To be eligible to subscribe as a former Benefits Plan member, you must have been employed in an eligible service when you separated from active Plan participation up to the date you initiate your retirement pension, have a minimum of 20 years of Plan participation, and have been required to participate in your employer's medical program.

The retiree's last employer must confirm the starting and ending dates of employment to establish the continuity of service from the last date of Plan participation until the date of the member's application, as a result of retirement, for coverage.

### A Your Personal Information

Name \_\_\_\_\_ SSN \_\_\_\_\_

### B Verification

#### For ordained minister members:

Employer's name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Full-time     Part-time     Exempt     Non-exempt    Start date \_\_\_\_\_ End date \_\_\_\_\_

Signature of authorized representative of the presbytery \_\_\_\_\_ Date \_\_\_\_\_

Please print name \_\_\_\_\_

Title \_\_\_\_\_ Email (Optional) \_\_\_\_\_

#### For lay employee members:

Employer's name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Full-time     Part-time     Exempt     Non-exempt    Start date \_\_\_\_\_ End date \_\_\_\_\_

Signature of authorized representative of last employer \_\_\_\_\_ Date \_\_\_\_\_

Please print name \_\_\_\_\_

Title \_\_\_\_\_ Email (Optional) \_\_\_\_\_

Signature of member (required) \_\_\_\_\_ Date \_\_\_\_\_

#### Please mail or FAX this completed form to:

The Board of Pensions of the Presbyterian Church (U.S.A.)  
2000 Market Street, Philadelphia, PA 19103-3298  
800-773-7752 (800-PRESPLAN)    FAX: 215-587-6215  
Pensions.org